



GP partners Adelaide

An Australian Division of General Practice

Job & Person Specification

Position Title: *MENTAL HEALTH SHARED CARE CLINICIAN*

Division: Health Programs Unit

Reports to: Health Programs Manager

Effective Date: February 2010

Incumbent

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JOB AND PERSON SPECIFICATION

POSITION: **Mental Health Shared Care Clinician – Health Programs Unit**

REPORTS TO: Health Programs Manager

POSITION SUMMARY

The Mental Health Shared Care Clinician will provide a clinical service in collaboration with general practice and other mental health providers, to enhance the physical and mental health outcomes of people with significant mental health disorders living in the community. The service provided will improve the communication, collaboration and referral pathways between general practice, government and non-government mental health services to provide an integrated system of care.

In addition the clinician will provide services and support to General Medical Practitioners, with the assistance of other mental health providers to enhance the physical and mental health outcomes of the target population.

REPORTING RELATIONSHIPS

The Mental Health Shared Care Clinician reports to the Health Programs Manager and is required to maintain skilled and supportive relationships with all Division staff and General Practice staff to ensure a professional and positive image of the Division is presented at all times. The Mental Health GP Shared Care Clinician is also required to practise within the philosophy of GPpA and its aims, policies and protocols.

LOCATION

The Mental Health Shared Care Clinician will be based at GPpA's offices in Hutt Street, Adelaide. Clinical services will be provided as a visiting service in GP practices as well as in Hutt Street.

JOB SPECIFICATION

- Provide a direct clinical service to individual clients in collaboration with general practice and other mental health providers. The service is designed to enhance the physical and mental health outcomes of people with significant mental health disorders living in the community.
- Provide specialist assessments, intervention and reviews for primary care practitioners as well as providing client consultation and advice on ongoing management.
- Work closely with general practices with the intention to support practice nurses in the delivery of mental health care
- Support the development of a multi-disciplinary approach
- Provide specialist support and advice to general practitioners and other primary care professionals. This will involve participating in case discussions, attending primary care mental health peer groups and telephone advice to general practitioners.
- Provide program advice and specialist consultation on mental health programs delivered in primary care. This will focus on prevention of illness through community education, early recognition, self referral and clinical assessment.
- Improve service integration and coordination through strategies such as centralised management, common client management systems and other strategies
- Increase the incidence of early detection with people experiencing severe and high complexity mental health disorders
- Provide support for GPs and general practice staff working with patients with a significant mental health disorder

- Prepare client reports and other relevant documentation as follow-up to client consultations
- Market the Mental Health Shared Care Program to general practices and staff within the Division
- Use relevant software for data collection
- Contribute to a culture of continuous evaluation and service improvement
- Other duties as and when directed

PERSON SPECIFICATIONS:

Essential Minimum Requirements

- Tertiary qualification in one of the following disciplines;
 - Psychology- must be registered under the provisions of the SA Psychological Practices Act 1973;
 - Social Work – must be eligible for membership of the AASW;
 - Registered Nurse – must have post graduate mental health qualification;
 - Occupational Therapists – must be registered with OT Registration Board of SA;

Experience

- Clinical skills and significant experience in working with people who have a mental health disorder;
- An understanding of contemporary therapies for the treatment and management of mental health disorders;
- Proven experience in working in a range of settings within the mental health system;
- Demonstrated ability to work within a multidisciplinary team;
- Recent experience working in a primary health care setting.

Personal Skills/Abilities

- Ability to work independently with minimal supervision;
- Ability to administer and interpret appropriate outcome tools;
- Well developed communication skills, both verbal and written;
- Ability to undertake consultation and liaison when required;
- Physically and emotionally able to fulfil the role.

Knowledge

- Knowledge of change management principles and the ability to lead change;
- Knowledge of the State Government's health reform agenda and how that might influence the future direction and activities of primary mental health services;
- Knowledge of activities to date within state health services in terms of mental health reform;
- Knowledge of national directions in terms of chronic disease management and mental health service delivery.

Desirable Requirements

Experience

- Demonstrated experience in working with a mental health service in a community setting;
- Experience working in a general practice setting would be an advantage;
- Knowledge of general practice;
- Current knowledge of public health issues as they affect service providers and consumers.

Occupational Health, Safety & Welfare; Privacy

- Assist with ensuring Privacy and Confidentiality needs are understood, applied and maintained in accordance with the Privacy Policy of GPpA.
- Work within the Occupational Health, Safety and Welfare Act (SA) 1986.
- Comply with GPpA's OHS&W accountabilities, practices and policies.

Confidentiality

Except as required by law, the employee must not disclose, divulge, communicate or otherwise place at the disposal of any third party, in any form or by any means and must keep in strict confidence, now and in the future any Confidential Information of GPpA.

“Confidential Information” includes all information of a confidential nature regarding the past, current and future business interests, client and customer details, system processes and methodologies of GPpA. All issues including (but not limited to) these matters, which are conveyed by GPpA to the employee during the term of employment is regarded as being confidential.

Conditions and hours of employment

The incumbent will be required to:-

- Provide services at a variety of locations, primarily within the geographic area of GPpA, and regular travel between sites is required;
- Work core hours of 7.5 hours per day, 5 days a week from 9.00am to 5.00pm;
- Some out-of-hours work may be required
- Must possess a current driver's license and be willing to use own vehicle with motor mileage reimbursed;
- Successfully and periodically provide a satisfactory criminal history check.

CLASSIFICATION

Commensurate with SA Public Sector PO2, RN2

Acknowledgement

I, _____ acknowledge that I have read, understood and

accept the above and have been given a copy.

SIGNED:

Employee Signature

CEO Signature

Date:

Date: